



Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

Date: 16th February 2026

Meeting Opened: 5.08pm

Present: Anna Powrie, John Dyer, Sarah Sutherland, Natalie Allan, Brad Harvey, Chloe Gotty, Harj Dhindsa

Apologies: None

Visitors:

Agenda Items	Discussion Points	Actions to be taken, notes...
<u>1. Administration</u>		
1.1 Present	As above	
1.2 Apologies	None	
1.3 Declaration of Interest	None	
1.4 Confirmation of Minutes	December 2025 minutes Moved: SS Second: JD All in favour	
1.5 Appointment of Presiding Member	<ul style="list-style-type: none"> Nominations called for Presiding Member. CG nominated SS, Seconded JD. SS elected as Presiding Member Nominations called for Deputy Presiding Member. SS nominated BH, Seconded NA. BH elected as Deputy Presiding Member 	LF presided over appointments and then handed over to SS

<p>1.6 Delegation of Authorities</p> <p>1.7 Matters Arising</p> <p>1.8 Correspondence</p>	<ul style="list-style-type: none"> ● Personnel - AP, JD and SS ● School House - BH ● Finance - NA ● Cultural - CG ● Property - SS, HD <p>AP moved that the Board authorises the delegated authorities to the Principal as per Strategic Decisions in the Principal's Report. Seconded: SS</p> <p>None</p> <ul style="list-style-type: none"> ● Wastewater - all remediation work has been completed ● AP moved that the correspondence be accepted. Seconded: SS 	
<p><u>2. Strategic Discussions/Decisions</u></p> <p>2.1 Policy Reviews</p> <p>2.2 Self Review Calendar</p> <p>2.3 2026 Board Meeting Dates</p> <p>2.4 Decisions - Ratification of 2026 Budget and Annual Plan and Cyclical Maintenance Plan</p> <p>2.5 Attendance Plan Management from 2026 (plus Attendance Report)</p>	<p>Discussion on Digital (AI) - senior leadership team / staff discussed, work in progress.</p> <p>AP discussed. Team Leaders (and maybe teachers) will come to next few meetings to give reports.</p> <p>All set.</p> <ul style="list-style-type: none"> ● Discussion on Budget and Annual Plan, questions answered ● AP moved that the 2026 Budget be approved. Seconded: NA ● AP moved that the 2026 Annual Plan and Report be approved. Also the updated Cyclical Maintenance Plan. Seconded: SS <p>JD - solid and rigorous plan in place. Have an attendance services provider. We have an acknowledgement system in place. Attendance information has been posted on the website. Attendance information and % regularly conveyed to families.</p>	<p>Policy review feedback / questions to be given at meetings</p>

<p><u>3. Monitoring</u></p> <p>3.1 Principal's Report</p> <p>3.2 Schoolhouse Report</p> <p>3.3 Finance Report (includes approval of 2026 Budget)</p> <p>3.4 Property Report and H & S Report (see Principal's Report)</p> <p>3.5 Personnel (see Principal's Report)</p> <p>3.6 Curriculum, Progress & Achievement (2025 Achievement Target Review, 2026 Achievement Target Review, 2026 Achievement Targets, 2025 AoV)</p>	<ul style="list-style-type: none"> ● Discussion overview by AP ● 3 Way Conferences Week 8 ● School Pool Safety Plan - full assessment taken place ● Discussion on target learners re: Student Achievement ● Taken as read <p>BH advised the Board on the current situation and plans that have been put in place.</p> <p>Monthly (December 2025) financial report is taken as read Moved: AP Second:SS All in favour</p> <ul style="list-style-type: none"> ● MOE fence - options received. Work could start Term 2. In Principal's report <p>None</p> <p>As per the Principal's report. Discussed.</p>	<p>Property Committee</p>
<p><u>4. Publicly Excluded Business</u></p>	<p><u>Motion:</u> Motion that the public be excluded for Agenda items per Section 48 of the Local Government Official Information and Meetings Act. All in favour</p>	<p>Time In: 7.01pm Time Out: 7.13pm</p>
<p><u>5. Meeting Closure</u></p> <p>5.1 Next Meeting</p>	<p>16th March</p>	<p>Board talked about organising morning tea for the staff</p>

Meeting Closed: 7.16pm

Next Meeting: 16th March

Certified as a true and correct record:

Signed: *[Signature]* **Dated:** *16.3.26*