



Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

Date: 15th September 2025

Meeting Opened: 5.35pm

Present: Anna Powrie, John Dyer, Sarah Sutherland, Brad Harvey, Natalie Allan, Chloe Gotty, Harj Dhindsa

Apologies: None

Visitors: None

Agenda Items	Discussion Points	Actions to be taken, notes...
<u>1. Administration</u>		
1.1 Present	As above	
1.2 Apologies	None	
1.3 Declaration of Interest	HD works at Ray White. Different office than the schoolhouse property manager.	
1.4 Confirmation of Minutes	July minutes: BH / SS August minutes: CG / BH	
1.5 Matters Arising	None	
1.6 Delegation of Authorities	Property: BH, SS and AP Schoolhouse: BH Finance: NA and CG Cultural: JD and HD Personnel: AP and SS	
1.6 Correspondence	<ul style="list-style-type: none"> Council rep coming in Term 4 to check on dripper line fence 	

	compliance	
<u>2. Strategic Discussions/Decisions</u>		
2.1 Policy Reviews	Mentioned in Principal's report	
2.2 Board Induction Workshop	Wednesday 8th Ngakoroa School 6.00-8.00pm	
2.3 Self Review Calendar, Meeting Dates 2025/2026	AP discussed calendar Dates as follows for meetings in 2026: 16th February, 16th March, 25th May, 29th June, 17th August, 14th September, 19th October and 23rd November. Keep as Monday and 5.00pm	
2.4 School Donations for 2026	Leave as status quo	AP to explain in newsletter about donations and payments available
2.5 Strategic Planning 2026-2028	The strategic goals and plan will be set - information gained from ECEs, cultural feedback, surveys, student voice, ERO report etc. This is sent to the MOE by 31st March 2026. The strategic plan will also be discussed at the BOT induction workshop. AP discussed	
2.6 Year 3 & 4 Term 4 EOTC event	Camp Adair, Hunua for one night 3rd/4th November. Discussion took place on the logistics.	SS to sign RAMs report
<u>3. Monitoring</u>		
3.1 Principal's Report (including Property, H&S and Personnel Reports)	<ul style="list-style-type: none"> ● AP discussed ● Discussion on Ag Day and communication means for next year ● Teacher Appreciation Day 29th October. Morning tea from Board 	
3.2 Schoolhouse Report	Management plan for rent being put into place in liaison with the tenant. Lodgement for medication being made. To follow advice given by the Property Manager.	

