



Karaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

"Ka whangaia, ka tupu, ka puawai."

19th February 2024

Meeting Opened: 5.10pm

Present: Anna Powrie, Portia O'Kane, Tyrone Riley, John Dyer, Sarah Sutherland, Hayley Govorko, Lisa Tate, Lynne Fell

Apologies: None

Visitors:

Agenda Items	Discussion Points	Actions to be Taken Done, None, Notes...
<u>1. Administration</u>		
1.1 Present	As above	
1.2 Apologies	As above	
1.3 Declaration of Interest	None	
1.4 Confirmation of Minutes	November 2023 minutes Moved: AP Second: SS All in favour	
1.5 Appointment of Presiding Member	<ul style="list-style-type: none"> Nominations called for Presiding Member. SS nominated LT, Seconded: JD. LT elected as Presiding Member Nominations called for Deputy Presiding Member. LT nominated TR, Seconded HG. TR elected as Deputy Presiding 	LF presided over appointments and then handed over to LT

<p>1.6 Delegation of Authorities</p> <p>1.7 Matters Arising</p> <p>1.8 Correspondence</p>	<p>Member</p> <ul style="list-style-type: none"> ● Personnel - LT, AP, JD ● School House - SS, PO ● Property - SS, HG, TR ● Finance - TR ● Cultural - PO, HG <ul style="list-style-type: none"> ● None <ul style="list-style-type: none"> ● 5 year Agreement signed off 	
<p><u>2. Strategic Discussions/Decisions</u></p> <p>2.1 Policy Reviews</p> <p>2.2 Self Review Calendar, Meeting Dates 2024</p> <p>2.3 Decisions - Ratification of Budget & Strategic Plan</p> <p>2.4 E-Motions (if relevant)</p> <p>2.5 PTA Fundraiser</p>	<ul style="list-style-type: none"> ● In Principal's report. Self Review overview for Board and Policies from School Docs ● As above. Taken as read ● Adjustments made to the draft budget to include an increase in PLD budget due to TOD attendance, increase in art budget (new classroom), increase in salary wages for the Board funded unit and Kapa Haka tutors. ● AP moved that the 2024 budget is approved. Seconded: PO. All in favour ● Strategic Plan - AP moved to approve the Strategic Plan for 2024/25. Seconded: JD. All agree ● None ● AP approached by PTA regarding a fundraiser. After discussion with the Board it was agreed that the PTA could go ahead with this. They must do their due diligence, no payment to come over the counter - only through Kindo and no flyers/advertising to be sent home with the students 	
<p><u>3. Monitoring</u></p> <p>3.1 Principal's Report</p> <p>3.2 Schoolhouse Report</p>	<ul style="list-style-type: none"> ● Pool reopened today. Looking fantastic. Taken as read ● LT has done another inspection. 	

<p>3.3 Finance Report</p> <p>3.4 Property Report and H & S Report (see Principals Report)</p> <p>3.5 Personnel (see Principal's report)</p> <p>3.6 Curriculum, Progress and Achievement (2023 Student Achievement, Assessment Schedule, Targets 2024)</p>	<p>Discussion took place regarding rent. Some boggy areas on the bank below the schoolhouse</p> <ul style="list-style-type: none"> Monthly (December) financial report is taken as read Moved: TR Second: LT All in favour As above (School house) No sprinkler in the Hall Fully staffed AP advised on progress and programmes in place including Reading Recovery, staff development, testing currently taking place. Learner Led Conferences are 6th March 	<p>Property committee to investigate</p> <p>Property committee to investigate</p> <p>AP, JD to discuss with SLT regarding advising parents of term focus, parent expertise could be called upon</p>
<p><u>4. Publicly Excluded Business</u></p>	<p><u>Motion:</u> Motion that the public be excluded for Agenda items per Section 48 of the Local Government Official Information and Meetings Act. All in favour</p>	<p>Time In: None Time Out:</p>
<p><u>5. Meeting Closure</u></p> <p>5.1 Next Meeting</p>	<p>Proposed dates for 2024 25th March, 13th May, 10th June, 29th July, 19th August, 21st October, 18th November</p>	

Meeting Closed: 6.40pm

Next Meeting: 25th March

Certified as a true and correct record:

Signed: *Jate* Dated: *25/03/24*