

28th August 2023 Meeting Opened: 5.17pm

<u>Present:</u> Anna Powrie, Portia O'Kane, Tyrone Riley, John Dyer, Sarah Sutherland, Hayley Govorko, Lynne Fell

**Apologies:** Lisa Tate

Visitors: Julie Schumacker (arrived 5.35pm)

Agenda Items	Discussion Points	Actions to be Taken Done, None, Notes
1. Administration		
1.1 Present	As above	Meeting opened with a
1.2 Apologies	As above	Karakia
1.3 Welcome Julie Schumacher (Education Group)	Welcome Julie	, š,
1.4 Declaration of Interest	None	
1.5 Confirmation of Minutes	July 2023 minutes Moved: PO Second: HG All in favour	
1.6 Matters Arising	None	
1.7 Correspondence	To be discussed  Teacher resignation (In Committee) Principal's Grant (in Principal's Report)	

Strategic Planning and Reporting	Julie led the Board through a session on the changes to Strategic Planning and Reporting requirements (LF left the meeting)	5.40-6.40pm
2. Strategic Discussions/Decisions		
2.1 Policy Reviews	● In Principal's report	AP advised Board members to go onto
2.2 E-Motions	• None	School Docs and comment where
2.3 NZSTA Board Training	<ul> <li>Covered by above training session</li> </ul>	applicable
2.4 Cyclical Maintenance Provision	Not due to commence until new 10YPP is approved	
2.5 2022 Ag Day funds	<ul> <li>Defibrillator purchased</li> <li>Kapa Haka Uniforms purchased</li> <li>Quotes being obtained for drop curtains for Junior Courtyard</li> <li>Ground/surfacing of junior courtyard</li> </ul>	HG obtaining
2.6 Principal Wellbeing Grant	<ul> <li>Part of new Collective Agreement</li> <li>Discussed - AP moved that if there was no clear direction for expenditure for 2023, that it will roll over to 2024 to make a careful plan of how to use these funds. All agreed</li> </ul>	
3. Monitoring		
3.1 Property Report and H & S Report (see Principals Report)	● In Principal's report	
3.2 Schoolhouse Report	<ul> <li>New gate installed to main road (SH22)</li> </ul>	
3.3 Finance Report	<ul> <li>Monthly (July) financial report is taken as read         Moved: AP         Second: TR         All in favour</li> <li>Jeff Stirling (Finance Hub) will be attending next Board meeting</li> <li>AP, JD and DW attended finance course 28th August</li> </ul>	

3.4 Principal Report  3.5 Student Achievement report	<ul> <li>AP discussed content</li> <li>School Pool - Budget for 2024 for exterior water blast and repaint</li> <li>Taken as read</li> <li>AP and JD explained and discussed tracking, expectations, benchmarks etc</li> <li>Suggestion made to liaise with pre-schools/ECE transition</li> </ul>	SS suggested a working bee to clean up outside area SLT to take data back to their teams
3.6 Year 7 and 8 Camp Approval Form	<ul> <li>Term 4 Year 7 and 8 camp to Raglan - Board approves</li> </ul>	
3.7 Other Notified Business	<ul><li>None</li></ul>	
4. Publicly Excluded Business  4.1 Commercial Sensitivity (if required)	Motion:  Motion that the public be excluded for Agenda items for commercial sensitivity items as per Section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss a matter of commercial sensitivity.  All in favour	
4.2 Personnel (if required)	Motion:  Motion that the public be excluded for Agenda items for personnel items as per Section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss a matter of personnel.  All in favour	LF left the meeting Time In: 7.25pm Time Out: 7.40pm
4.3 PEB	Confirmation of PEB minutes (July) meeting) Moved: AP Seconded: JD	
5. Meeting Closure		
5.1 Next Meeting	16th October, 13th November	

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Next Meeting: 16th October

Certified as a true and correct record:

Signed: Lynew/M Dated: 24/10/23

Co - Chair