



Karakia School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

"Ka whangaia, ka tupu, ka puawai."

17th July 2023

Meeting Opened: 5.12pm

Present: Anna Powrie, Lisa Tate, Portia O'Kane, Tyrone Riley, John Dyer, Sarah Sutherland, Hayley Govorko, Lynne Fell

Apologies: None

Visitors: None

| Agenda Items | Discussion Points | Actions to be Taken |
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| 1. Administration | | |
| 1.1 Present | As Above | TR opened meeting with a Karakia |
| 1.2 Apologies | As above | |
| 1.3 Declaration of Interests | None | |
| 1.4 Confirmation of Minutes | June 2023 minutes Moved: LT Second: SS All in favour | |

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| 1.5 Matters Arising | Action Plan template <ul style="list-style-type: none"> Term 3 Bi-annual Health Education Survey - will go out to community for consultation | |
| 1.6 Correspondence | To be discussed <ul style="list-style-type: none"> Rosehill Pathways Emergency Closure - letter from MOE PLD proposal - refer Principal's report NZSTA Elections | LT to send to members |
| <u>2.Strategic Discussions/Decisions</u> | | |
| 2.1 Policy Reviews | <ul style="list-style-type: none"> In Principal's report | AP set up in Board Policy folder. Members to review by September |
| 2.2 E-Motions (if relevant) 2.3 NZSTA Board Training (Code of Conduct Review) 2.4 Cyclical Maintenance Provision 2.5 2022 Ag Day funds 2.6 2024 Proposed Term Dates 2.7 Staff jackets/shirts | <ul style="list-style-type: none"> Sports Camp and Year 5 and 6 camp - motion to acknowledge KS, GG, JD and SR with a gift for their efforts in organising camps, following on from a letter from a parent Roll over to next meeting Not due to commence until new 10YPP is approved. Drainage in middle school needs to be included as it wasn't in previously In Property report in Principal's report Survey community voice. AP shared results Board approves Option A - Term 1 start Tuesday 30th January and Term 4 ends 13th December AP has received quote. PTA will organise supporters gear. The Board has agreed to purchase a jacket and shirt for all staff members | SS to organise AP to obtain one from last School for comparison AP to share with Ag Committee All agree |

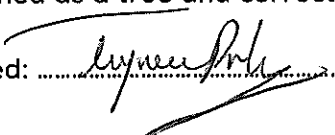
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| <p>3. <u>Monitoring</u></p> <p>3.1 Property Report and H&S Report (see Principals Report)</p> <p>3.2 Schoolhouse Report</p> <p>3.3 Finance Report</p> <p>3.4 Principals Report</p> <p>3.5 Personnel Report (see Principals Report)</p> <p>3.6 Curriculum, Progress and Achievement</p> <p>3.7 Other Notified Business</p> | <ul style="list-style-type: none"> ● Refer Principal's report ● Downpipe/plumbing Kokako - quotes being obtained to help with runoff ● No updates <p>Monthly (June) financial report is taken as read. Moved: AP Second: JD All in favour</p> <p>Budgeted Statement of Financial Position: Depreciation Split - Move that the suggested depreciation split as per School Finance Hub recommendation is approved Moved: AP Seconded: JD All in favour - Motion carried</p> <p>Taken as read</p> <ul style="list-style-type: none"> ● Annual safety assessment of the pool ● Internal H&S audit ● Drinking water - review ● Term 4 TOD - 24th November ● Co-option - to consider going forward ● None ● SENCO/GATE report - identify, use Hero, providing opportunities to succeed, TA training ● Data analysis next meeting | <p>Jeff Stirling - School Finance Hub to attend next meeting for Board training on finance</p> <p>TR, SS, AP - to liaise with caretaker</p> <p>AP to put in newsletter</p> |
| <p>4. <u>Publicly Excluded Business</u></p> | <p>Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official</p> | <p>Time in: 7.05pm Time out: 7.35pm</p> |

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| | Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour | |
| 4.3 PEB | Confirmation of PEB minutes (June meeting) Moved: AP Seconded: JD | |
| 5. <u>Meeting Closure</u> 5.1 Next Meeting | Agenda Items: Meetings - 14th August, 16th October, 13th November | |

Meeting Closed: 7.36pm

Next Meeting: 14th August

Certified as a true and correct record:

Signed:  Dated: 7/9/23'