



Karaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

27th March 2023

Meeting Opened: 5.04pm

Present: Sarah Hynds, Lisa Tate, Tyrone Riley, Sarah Sutherland, Portia O’Kane, Hayley Govorko, John Dyer, Lynne Fell

Apologies:

Visitors: Anna Powrie

Agenda Items	Discussion Points	Actions to be Taken
1. Administration		
1.1 Present	As Above	
1.2 Apologies	As above	
1.3 Declaration of Interests	None	
1.4 Confirmation of Minutes	February 2023 minutes Moved: SH Second: PO All in favour	

1.5 Matters Arising	Action Plan template <ul style="list-style-type: none"> ● Correction of Financial month to December Interim 	
1.6 Correspondence	To be discussed <ul style="list-style-type: none"> ● Drury West Foundation Board member ● 10ypp - architects looking at Hall & Office ● Teaching space allocation - SH sent email ● Cyclone - no problems ● Watershed ● Physical Restraint (see below) 	
<u>2.Strategic Discussions/Decisions</u> 2.1 Policy Reviews	<ul style="list-style-type: none"> ● Policies reviewed. Refer Principal's Report ● See 20th February folder ● Minimising Physical Restraint, Reducing Student Distress and Acceptable Physical Contact - the Board resolves that they comply with the requirements set out by the Education and Training Act 2020. All agree 	Online module to be completed
2.2 E-Motions (if relevant) 2.3 NZSTA Board Training 2.4 Cyclical Maintenance Provision	<ul style="list-style-type: none"> ● None ● Revisit training modules ● SH presented an amended cyclical maintenance report. ● The Board resolved to accept the updated schedule. All agreed 	LT will check which ones are out and advise

<p>3. <u>Monitoring</u></p> <p>3.1 Property Report and H&S Report (see Principals Report)</p> <p>3.2 Schoolhouse Report</p> <p>3.3 Finance Report</p> <p>3.4 Principals Report</p> <p>3.5 Personnel Report (see Principals Report)</p> <p>3.6 Curriculum, Progress and Achievement</p>	<ul style="list-style-type: none"> ● Implement projects asap. Work with Watershed and the MOE. ● Modification for special needs - none at present ● Stormwater - successful, hydro-seeding completed, line marking to be started ● TR and LT liaising with tenant regarding a possible leak <p>Monthly (January to February 2023) financial report is taken as read. Moved: LT Second: HG All in favour</p> <p>Taken as read Kahui ako mega meet - 24th April TOD Planning and reporting requirements - changing expectations mid-year NZ Curriculum - 5th May TOD</p> <p>Taken as read, matters to discuss in committee</p> <ul style="list-style-type: none"> ● As per the Principal's report 	
<p>4. <u>Publicly Excluded Business</u></p> <p>4.1 Commercial Sensitivity (if required)</p>	<p>Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour</p>	
<p>4.2 Personnel (if required)</p>	<p>Motion: Motion that the public be excluded for Agenda</p>	<p>Time in: 5.56pm Time Out: 6.10pm</p>

	Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel. All in favour	LT asked for AP, JD and LF to leave - 6.12pm-6.40pm
4.3 PEB	Confirmation of PEB minutes (February meeting) Moved: LT Seconded: TR	
5. <u>Meeting Closure</u> 5.1 Next Meeting	Agenda Items: Meetings - 15th May, 12th June, 17th July, 14th August, 16th October, 13th November	

Meeting Closed: 6.41pm

Next Meeting: 15th May

Certified as a true and correct record:

Signed: State Dated: 30/5/2023