



Karaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

5th December 2022

Meeting Opened: 5.07pm

Present: Sarah Hynds, Lisa Tate, Tyrone Riley, Sarah Sutherland, Portia O’Kane, Hayley Govorko, Tanya Davis, Lynne Fell

Apologies:

Visitors:

Agenda Items	Discussion Points	Actions to be Taken
1. Administration		
1.1 Present	As Above	
1.2 Apologies	As above	
1.3 Declaration of Interests	None	
1.4 Confirmation of Minutes	October 2022 minutes Moved: PO Second: HG All in favour	

1.5 Matters Arising	Action Plan template <ul style="list-style-type: none"> • Sell playground - done and removed • Quotes for fale - SS will get in New Year, look into funding, holistic view, collaborate with local Iwi/Pasifika community and other ethnicities 	Ongoing
1.6 Correspondence	To be discussed <ul style="list-style-type: none"> • Attendance - working with the families 	
<u>2.Reports</u> 2.1 Principals Report 2.1a Data Reports - setting Targets 2023	<ul style="list-style-type: none"> • Taken as read • NZ Histories curriculum - SH discussed • Moderation taken place • Particular increase in math • Data and targets discussed • Board has approved the targets for 2023 • Annual Plan • Principal Professional Growth Cycle 	
2.2 Property H&S Report 2.3 Finance Report 2.4 Cultural Report 2.5 School House Report 2.6 Personnel Report	As above and in Principals report <ul style="list-style-type: none"> • Pre-start meeting held for stormwater Monthly (October) financial report is taken as read. Moved: LT Second: TR All in favour Budget - SH discussed Op's Grant and funding for support staff going forward LT Move to accept the draft budget. All in favour None Rent up to date Matters for discussion in committee	

<p>3. <u>Strategic Discussions/Decisions</u></p> <p>3.1 Policy Reviews - see Principal Report</p> <p>3.2 Co-option Discussions</p> <p>3.3 Decisions</p> <p>3.4 E-Motions (if relevant)</p>	<p>Policies reviewed. Refer Principal's Report</p> <p>For the purpose of helping the school with relationships and guiding in the area of culturally responsive practices.</p> <p>Donation & Fees - increase class consumables to \$5.00 throughout the School</p>	<p>LT to look into co-option procedures</p>
<p>4. <u>Publicly Excluded Business</u></p> <p>4.1 Commercial Sensitivity (if required)</p>	<p>Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour</p>	<p>Time in: - Time Out: -</p>
<p>4.2 Personnel (if required)</p>	<p>Motion: Motion that the public be excluded for Agenda Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel. All in favour</p>	<p>Time in: 6.36pm Time Out: 7.27pm Lynne Fell left the meeting</p>
<p>4.3 PEB</p>	<p>Confirmation of PEB minutes (October meeting) Moved: LT Seconded: TR</p>	
<p>5. <u>Meeting Closure</u></p> <p>5.1 Next Meeting</p>	<p>Agenda Items: Set meetings for next year - 9th February, 16th</p>	<p>To set further dates at</p>

	March, 4th May, 8th June, 27th July	next meetings
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Meeting Closed: 7.30pm

Next Meeting: 9th February 2023 - Moved to 20th February 4.

Certified as a true and correct record:

Signed: Stati Dated: 20/2/23