



# Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

31 October 2022

Meeting Opened: 5.03pm

**Present:** Sarah Hynds, Lisa Tate, Tyrone Riley, Sarah Sutherland, Portia O’Kane, Lynne Fell

**Apologies:** Tanya Davis, Hayley Govorko

**Visitors:**

Agenda Items	Discussion Points	Actions to be Taken
<b>1. Administration</b>		
1.1 Present	As Above	
1.2 Apologies	As above	
1.3 Declaration of Interests	None	
1.4 Confirmation of Minutes	September 2022 minutes Moved: SH Second: PO All in favour	
1.5 Matters Arising	Action Plan template <ul style="list-style-type: none"><li>Fence complete</li></ul>	

<p><b>1.6 Correspondence</b></p>	<p>To be discussed</p> <ul style="list-style-type: none"> <li>• Administrators pay equity increase - as per Principal's Report</li> <li>• Old Junior Playground - discussed concept ideas and access, SiPs funding, possible grants, enviro focus, pull down old playground.</li> <li>• Pool - automatic dispenser. LT getting quotes. SH email Watershed</li> <li>• Auckland Council - wastewater</li> </ul>	<p>SH explained</p> <p>SS discussed ideas, get Brustics out for a quote LT to take photos and see if we can sell online and advertise in the newsletter</p>
<p><b><u>2.Reports</u></b></p> <p><b>2.1 Principals Report</b></p>	<ul style="list-style-type: none"> <li>• Curriculum - refresh, working towards ensuring Maturanga Maori is woven through teaching and learning, specific integration into inquiry themes</li> <li>• Ag Day - absolute success</li> <li>• Big Beach Day Out - bringing back an old tradition 9th December, Awhitu Regional Park</li> <li>• Staffing 2023 - SH (Principal's Report)</li> <li>• 10ypp - SH and SS attended zoom, specialists been out to assess</li> </ul>	
<p><b>2.2 Property H&amp;S Report</b></p> <p><b>2.3 Finance Report</b></p> <p><b>2.4 Cultural Report</b></p> <p><b>2.5 School House Report</b></p> <p><b>2.6 Personnel Report</b></p>	<p>As above</p> <p>Stormwater - pre start meeting TBC, timeline to be set, works over Christmas holidays</p> <p>LT suggested a working bee with Board members in new year</p> <p>Wet and Forget - for paths, concrete etc</p> <p>Monthly (August and September) financial report is taken as read. Moved: LT Second: TR All in favour</p> <p>None</p> <p>LT inspected, leaking taps, plumber fixed</p>	<p>LT to organise</p> <p>SS to organise</p>

<p><b>3. <u>Strategic Discussions/Decisions</u></b></p> <p><b>3.1 Policy Reviews - see Principal Report</b></p> <p><b>3.2 Discussions</b></p> <p><b>3.3 Decisions</b></p> <p><b>3.4 E-Motions (if relevant)</b></p>	<p>Policies reviewed. Refer Principal's Report</p>	
<p><b>4. <u>Publicly Excluded Business</u></b></p> <p><b>4.1 Commercial Sensitivity (if required)</b></p>	<p>Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour</p>	<p>Time in: - 6.05pm Time Out: - 6.10pm</p>
<p><b>4.2 Personnel (if required)</b></p>	<p>Motion: Motion that the public be excluded for Agenda Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel.</p>	<p>Time in: Time Out:</p>

	All in favour	
<b>4.3 PEB</b>	Confirmation of PEB minutes (September meeting) Moved: LT Seconded: SS	
<b>5. <u>Meeting Closure</u></b>  <b>5.1 Next Meeting</b>	Agenda Items:  5th December	

**Meeting Closed: 6.17pm**

**Next Meeting: 5th December**

**Certified as a true and correct record:**

**Signed:** *Hate* ..... **Dated:** *6/12/22* .....