



Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

7 September 2022

Meeting Opened: 5.05pm

Present: Sarah Hynds, Lisa Tate, Tyrone Riley, Sarah Sutherland, Tanya Davis, Hayley Govorko, Portia O’Kane, Lynne Fell

Apologies:

Visitors: Julie Schumacher (Consultant)

Agenda Items	Discussion Points	Actions to be Taken
1. Administration		
1.1 Present	As Above	
1.2 Apologies	None	
1.3 Appointment of Officers	LF - Chaired meeting for nominations: Presiding Member - TR moved for Lisa Tate 2nd: SH Deputy Presiding Member - LT moved for Tyrone Riley 2nd: SH	
1.4 Declaration of Interests	Nil	

1.5 Confirmation of Previous Minutes	August 2022 minutes Moved: LT Second: TR All in favour	
1.6 Matters Arising: See previous minutes	Action Plan template <ul style="list-style-type: none"> • Proposed fence line, east boundary - 70m long, post and rail. Neighbours agreed to pay half. 	Funds in capital budget. TR to liaise with builders, try to use school holidays
1.7 Correspondence	To be discussed: <ul style="list-style-type: none"> <input type="checkbox"/> Stormwater project - still awaiting MOE final approval <input type="checkbox"/> Lockdown practice went well 	Sarah to chase up MOE
2. Induction 2.1 Review of Board Induction Information 2.2 Review of Board Training workshop 2.3 Board Portfolios	Clear information LT found workshops interesting Property and Health and Safety - SS, HG, TR Cultural - PO, HG Finance - TD, HG Schoolhouse - LT Senior Personnel Appointments - SH, LT	

<p>3. <u>Strategic Discussions/Decisions</u></p> <p>3.1 Policy Reviews - see Principal Report</p> <p>3.2 Discussions</p> <p>3.3 Decisions</p> <p>3.4 E-Motions (if relevant)</p>	<p>Policies reviewed. Refer Principal's Report</p> <p>The Board has agreed to destroy confidential documents held by the School from students that are no longer attending Karaka School</p>	
<p>4. <u>Publicly Excluded Business</u></p> <p>4.1 Commercial Sensitivity (if required)</p>	<p>Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour</p>	<p>Time in: - Time Out: -</p>
<p>4.2 Personnel (if required)</p>	<p>Motion: Motion that the public be excluded for Agenda Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel.</p>	<p>Time in: 6.00pm Time Out: 7.40pm</p>

	All in favour	
4.3 PEB	Confirmation of PEB minutes (August meeting) Moved: LT Seconded: TR	5.49pm 5.51pm
5. <u>Meeting Closure</u> 5.1 Next Meeting	Agenda Items: 31st October	

Meeting Closed: 7.50pm

Next Meeting: 31st October

Certified as a true and correct record:

Signed: *Jate* Dated: *31 Oct 2022*