



Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

"Ka whangaia, ka tupu, ka puawai."

8 August 2022

Meeting Opened: 5.03pm

Present: Sarah Hynds, John Dyer, Lisa Tate, Scott Penney, Tyrone Riley, Emma Burns, Gaylene Murdoch, Graham Coppock

Apologies:

Visitors: Sarah Sutherland, Tanya Davis, Hayley Govorko, Portia O'Kane

| Agenda Items | Discussion Points | Actions to be Taken |
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| 1. Administration | | |
| 1.1 Present | As Above | |
| 1.2 Apologies | As Above | |
| 1.3 Declaration of Interests | Nil | |
| 1.4 Confirmation of Previous Minutes | June 2022 minutes Moved: SP Second: JD All in favor | |

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| <p>1.5 Matters Arising: See previous minutes</p> | <p><input type="checkbox"/> Phone system. Suggest we monitor the costs over a few months, perhaps have a mobile phone too, phone in each classroom. GC moved that we accept the Smart Com system Seconded: EB All agreed</p> | <p>Information from the office in folder</p> |
| <p>1.6 Correspondence</p> | <p>To be discussed:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Refer Principal's report <input type="checkbox"/> Aqualab UV Filter system <input type="checkbox"/> Auckland Council - Norfolk Pines protected, Council to come out to look at the trees <input type="checkbox"/> Decile system - moving towards an equity index number. SH informed Board <input type="checkbox"/> MOE Property portal - now up to date | <p>TR will obtain a quote</p> |
| <p>2. <u>Monitoring</u></p> <p>2.1 Principal's Report</p> <p>2.2 Curriculum - Learner Progress</p> <p>2.3 Property Report and Health and Safety</p> <p>2.4 Schoolhouse</p> | <p>Taken as read. Strategic dialogue and discussion undertaken as per above. SH explained to new Board members visiting the points of the Principal's report.</p> <p>JD discussed Learner progress in Writing, Reading, Mathematics. Comparison of results with our target learners, good indications that progress has been made</p> <ul style="list-style-type: none"> • Weather tightness inspection report - remedial works to Admin block will come out of 5ypp. Hall remedial works, school could possibly have to pay approx 90% depending on the planning and decisions from the Ministry • Boundary fence - GC and TR have quotes and have spoken to neighbours regarding paying half. • Stormwater - waiting for Ministry final approval signature, done in November/December <p>Inspection every 3 months. Gutters done, everything up to date</p> | <p>SH to investigate further to see how much we can claim</p> <p>TR to check</p> <p>LT to organise inspection</p> |

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| <p>2.5 Finance Report</p> <p>2.6 Cultural or Community Report</p> <p>2.7 Personnel Report (See Principal's Report)</p> | <p>Monthly financial report is taken as read. Tracking in surplus</p> <p>Moved: JD Second: LT All in favor</p> <p>See Principal's Report</p> | |
| <p>3. <u>Strategic Discussions/Decisions</u></p> <p>3.1 Policy Reviews - see Principal Report</p> <p>3.2 Discussions</p> <p>3.3 Decisions</p> <p>3.4 E-Motions (if relevant)</p> <p>3.5 BOT Elections</p> | <p>Policies reviewed. Refer Principal's Report</p> <p>Five nominations received for five positions. Did not need to go to a full election. New board takes effect on Wednesday 10th August.</p> | |
| <p>4. <u>Publicly Excluded Business</u></p> <p>4.1 Commercial Sensitivity (if required)</p> | <p>Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour</p> | <p>Time in: - Time Out: -</p> |
| <p>4.2 Personnel (if required)</p> | <p>Motion: Motion that the public be excluded for Agenda</p> | <p>Time in: 6.06pm Time Out: 6.21pm</p> |

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| | Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel. All in favour | |
| 4.3 PEB | Confirmation of PEB minutes (June meeting) Moved: SH Seconded: JD | |
| 5. <u>Meeting Closure</u> 5.1 Next Meeting | Agenda Items: 12th September SP and GC thanked everyone for all their help over the years and all the best to the new incoming members | |

Meeting Closed: 6.27pm

Next Meeting: 7th 12th September

Certified as a true and correct record:

Signed:  **Dated:** 7/9/22