



# Karaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

"Ka whangaia, ka tupu, ka puawai."

16 May 2022

Meeting Opened: 5.01pm

**Present:** Sarah Hynds, John Dyer, Lynne Fell, Scott Penney, Tyrone Riley, Lisa Tate, Gaylene Murdoch, Emma Burn

**Apologies:** Graham Coppock

**Visitors:** George Glover

Agenda Items	Discussion Points	Actions to be Taken
<b>1. Administration</b>		
1.1 Present	As Above	
1.2 Apologies	As Above  Due to Tony Alatini's work commitments he is stepping down from the Board Resolution made to not replace the Board member due to pending elections (September) All agree	
1.3 Declaration of Interests	Nil	
1.4 Confirmation of Previous Minutes	March 2022 minutes Moved: EB Second: SP All in favor	

<b>1.5 Matters Arising: See previous minutes</b>	<input type="checkbox"/> None	
<b>1.6 Correspondence</b>	<p>To be discussed:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Refer Principal's report</li> <li><input type="checkbox"/> Memorandum of Understanding Technology for GC to sign</li> <li><input type="checkbox"/> Wellbeing support for funds received</li> <li><input type="checkbox"/> Auditors - went well</li> <li><input type="checkbox"/> Aerohives - upgrade/replacement</li> <li><input type="checkbox"/> Phone system - BOT to review quotes and information</li> <li><input type="checkbox"/> Stormwater - on GETS</li> <li><input type="checkbox"/> MOE teaching spaces need to be clarified</li> <li><input type="checkbox"/> Water tightness - reports received</li> </ul>	<p>Suggestion - provide for release due to staff being away / COVID</p> <p>SH in contact with MOE Property committee to review with SH</p>
<b><u>2. Strategic Discussions &amp; Decisions</u></b>  <b>2.0 Discussion Points</b>	Policies reviewed and relevant staff have checked to make sure correct	
<b>2.1 Policy Reviews</b>	Refer to Principal's Report	
<b>2.2 Decisions</b>	<p>Out of zone enrolments. Due to the large number of subdivisions that will impact our roll, discussion took place on future roll growth.</p> <p>SH moved that from 2022 that we no longer accept any out of zone applications except those in the Priority 2-5 categories. We will continue to monitor and review this in 2023.</p> <p>Seconded: SP All agreed Carried</p>	
<b>2.3 E Motions</b>	Nil	

<p><b>3. <u>Monitoring</u></b></p> <p><b>3.1 Property &amp; Health &amp; Safety report</b></p> <p><b>Curriculum, Progress and Achievement</b></p>	<ul style="list-style-type: none"> <li>● Property committee to meet with SH to discuss issues (as above)</li> <li>● GG discussed Kahui Ako - Within School Leader Mathematics report and next steps</li> <li>● JD discussed SENCO and G&amp;T - Good support in place, support with families, TA support, funding and tracking and opportunities for G&amp;T to accelerate their learning</li> </ul>	
<p><b>3.2 Schoolhouse report</b></p>	<ul style="list-style-type: none"> <li>● Nothing to report</li> <li>● Inspection all good</li> </ul>	
<p><b>3.3 Finance report</b></p>	<p>Monthly financial report is taken as read. Tracking well to date.</p> <p>Moved: JD Second: EB All in favor</p>	
<p><b>3.4 Principal's report</b></p>	<p>Taken as read. No questions. Strategic dialogue and discussion undertaken as per above.</p>	
<p><b>3.5 Personnel Report</b></p>	<p>See Principal's report</p>	
<p><b>3.6 Cultural Report</b></p>	<p>Set up a meeting with GG - SP &amp; LT Ngati Tamaoho PATH to be unpacked at TOD on 3 June Matariki week will launch off with a breakfast on Monday 20th June</p>	
<p><b>4. <u>Publicly Excluded Business</u></b></p> <p><b>4.1 Commercial Sensitivity (if required)</b></p>	<p>Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour</p>	<p>Time in: - Time Out: -</p>



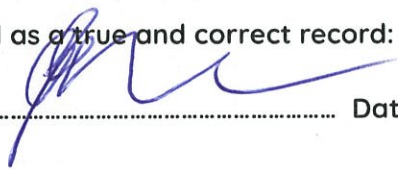
<b>4.2 Personnel (if required)</b>	Motion: Motion that the public be excluded for Agenda Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel. All in favour	Time in: Time Out:
<b>4.3</b>	Confirmation of PEB minutes (March meeting) Moved: SH Seconded: SP	
<b>5. <u>Meeting Closure</u></b>  <b>5.1 Next Meeting</b>	Agenda Items:  20th June Water tightness Phone system	

**Meeting Closed: 6.10pm**

**Next Meeting: 20th June**

**Certified as a true and correct record:**

**Signed:** .....



**Dated:** .....

*20 June 2022*