



Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

29th November 2021

Meeting Opened: 3.04pm

Present: (Zoom meeting) Sarah Hynds, John Dyer, Graham Coppock, Lisa Tate, Gaylene Murdoch, Scott Penney, Emma Burn

Apologies: Tyrone Riley, Tony Alatini

Visitors: Nil

Agenda Items	Discussion Points	Actions to be Taken
1. Administration		
1.1 Present	As Above	
1.2 Apologies	As Above	
1.3 Declaration of Interests	Nil	
1.4 Confirmation of Previous Minutes	November 2021 minutes Moved: GC Second: EB All in favor	

1.5 Confirmation of PEB Minutes	Moved: N/A Second: All in favour	
1.8 Matters Arising: See previous minutes	<input type="checkbox"/> Building Wash - over the holidays, SP awaiting dates	
1.9 Correspondence	To be discussed: <input type="checkbox"/> Refer Principal's report <input type="checkbox"/> OIA request - SH responding	
2. <u>Strategic Discussions & Decisions</u> 2.0 Decisions	Cyclical Maintenance - exterior and interior painting. Hall interior due 2022 and admin block. Up to date with everything else	
2.1 Policy Reviews	N/A	
2.2 Discussions		
2.3 Discussions		
2.4 E Motions	N/A	
3. <u>Monitoring</u> 3.1 Property & Health & Safety report	As per Principal's report	
3.2 Schoolhouse report	Carpet being installed, trees need to be trimmed, insulation and ventilation completed, painting	

	completed, not to use pool over holidays. Tenants moving	
3.3 Finance report	<p>Monthly financial report is taken as read. Tracking well to date</p> <p>Moved: Second: All in favour</p> <p>Board approves depreciation rates as per letter from Edtech dated 16th November 2021 All in favour</p> <p>Draft Budget - working on it, swimming pool needs to be looked at in 2022. Board approves the draft budget on this format. All in favour</p>	To discuss first meeting back
3.4 Principal's report	<p>Taken as read. Strategic dialogue and discussion undertaken as per above.</p> <ul style="list-style-type: none"> ● Draft budget being worked on ● Organisation and reconnections, wellbeing focussed with learners on site working well ● Prizegiving - Year 1 and 2 on site together, Year 3 and 4 on site together, Seniors and Graduation on December 10th (extensive organisation) ● Appointment made for Mokomoko ● Track Year 2 and 3 learners in 2022 ● Leadership meeting 3rd December ● The Board is in agreeance with the draft targets - Learners, Progress & Achievement ● Stormwater - hopeful it will be done middle of next year ● Principal Appraisal - survey results received and zooms will be completed ● Alert levels and volunteers to comply with mandates - Board discussed and agreed to follow 	
3.5 Personnel Report	See Principal's report	
3.6 Cultural Report	See Principal's report	

4. <u>Publicly Excluded Business</u> 4.1 Commercial Sensitivity (if required)	Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour	Time in: Time Out:
4.2 Personnel (if required)	Motion: Motion that the public be excluded for Agenda Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel. All in favour	Time in: Time Out:
5. <u>Meeting Closure</u> 5.1 Next Meeting	Agenda Items: 8th March 2022 GC thanked all Sarah, John and staff for everything that they have done. Sarah thanked the Board for all their support	

Meeting Closed: 4.06pm

Next Meeting: 8th March 2022

Certified as a true and correct record:

Signed:  Dated: 21.2.22