



Karaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

28th June 2021
Meeting Opened: 4.36

Present: Sarah Hynds, John Dyer, Graham Coppock, Emma Burn, Scott Penney, Gaylene Murdoch, Tony Alatini

Apologies:

Visitors: Tyrone Riley, George Glover

Agenda Items	Discussion Points	Actions to be Taken
1. Administration		
1.1 Present	As Above	
1.2 Apologies	As Above	
1.3 Declaration of Interests	Nil	
1.4 Confirmation of Previous Minutes	May 2021 minutes Moved: SP Second: EB All in favor	

1.5 Confirmation of PEB Minutes	Moved: GC Second: SH All in favour	
1.8 Matters Arising: See previous minutes	None	
1.9 Correspondence	To be discussed: <ul style="list-style-type: none"> <input type="checkbox"/> Refer Principal's report <input type="checkbox"/> Novopay Banked Staffing-finished year in surplus <input type="checkbox"/> Fire system manual call points - repairs done, we have a current building WOF 	
2. <u>Strategic Discussions & Decisions</u> 2.0 Decisions	Co-option - for the purpose of succession planning, passing on knowledge and expertise. GC moved that we co-op Tyrone Riley onto the Board for a three year period All in favour Policy Reviews - as per Principal's report Decisions - as per Principal's report RPKA-achievement challenge up and running Annual review - what has been happening so far this year against the target points, all teaching staff have been involved SMS - new system HERO to be introduced Term 1, 2022 Property - as per Principal's report Water tightness - MOE looking into this again Stormwater - MOE raised a submission School house - after investigation the Board has decided to keep the school house	GC advised that we may have to budget for repairs

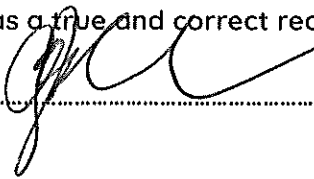
	<p>Term 3 BOT meetings - 9th August and 13th September</p> <p>Old junior playground - repurpose it</p>	GC and JD investigating
2.1 Policy Reviews	As above	
2.2 Discussions		
2.3 Discussions		
2.4 E Motions		
3. <u>Monitoring</u>		
3.1 Property & Health & Safety report	As per Principal's report and above	
Curriculum Reports	<p>Curriculum Reports - Maths, Reading, Writing. Targeted learners will be looked at again next term</p> <p>E-learning report</p> <p>SENCO/G&T report - social and emotional needs, assistive and supportive technology, liaising with Teacher Aides, RTLBs</p>	<p>SH explained, discussion</p> <p>JD discussed</p>
3.2 Schoolhouse report	<p>As above</p> <p>Healthy Home Inspection completed. Report advised that some action is required. Tenants handed in notice. Work required can be completed in between tenants.</p>	EB and GM
3.3 Finance report	<ul style="list-style-type: none"> <input type="checkbox"/> Budgeted Statement of Financial Position - Depreciation Split Motion: Move that the suggested depreciation split as per Edtech financial Services recommendation is approved. Moved: JD Seconded: GM All in favour - Motion Carried <input type="checkbox"/> RSM - Audit of Financial Statements. Move to accept the audited financial statements for the year ended 31 December 2020. 	

	Moved: JD Seconded: GM All in favour - Motion Carried	
3.4 Principal's report	Taken as read. Strategic dialogue and discussion undertaken as per above.	
3.5 Personnel Report	See Principal's report	
3.6 Cultural Report	See Principal's report GC presented - Positive role in the School, planning for teaching and learning, using Tataiako, making connections throughout learning, Teacher/Student/Caregiver voice school wide	
4. <u>Publicly Excluded Business</u> 4.1 Commercial Sensitivity (if required)	Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour	Time in: Time Out: None
4.2 Personnel (if required)	Motion: GC Motion that the public be excluded for Agenda Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel. All in favour	Time in: 6.18pm Time Out: 6.35pm
5. <u>Meeting Closure</u> 5.1 Next Meeting	Agenda Items: 9th August	

Meeting Closed: 6.40pm

Next Meeting: 9th August

Certified as a true and correct record:

Signed:  Dated: 9-8-21