



Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

1st November 2021

Meeting Opened: 3:00pm

Present: (Zoom meeting) Scott Penney, John Dyer, Emma Burn, Graham Coppock, Sarah Hynds, Lynne Fell, Gaylene Murdoch, Tyrone Riley, Lisa Ross

Apologies: Tony Alatini

Visitors: Nil

Agenda Items	Discussion Points	Actions to be Taken
1. Administration		
1.1 Present	As Above	
1.2 Apologies	As Above	
1.3 Declaration of Interests	Nil	
1.4 Confirmation of Previous Minutes	September 2021 minutes Moved: GC Second: All in favor	Due to restrictions SH to sign minutes on behalf of GC

1.5 Confirmation of PEB Minutes	Moved: N/A Second: All in favour	Due to restrictions SH to sign minutes on behalf of GC
1.8 Matters Arising: See previous minutes	<input type="checkbox"/> None	
1.9 Correspondence	To be discussed: <input type="checkbox"/> Refer Principal's report	
2. <u>Strategic Discussions & Decisions</u> 2.0 Decisions		
2.1 Policy Reviews		
2.2 Discussions		
2.3 Discussions		
2.4 E Motions		
3. <u>Monitoring</u> 3.1 Property & Health & Safety report	As per Principal's report Shade Canopy - contractors unable to come across the border. SH to contact our property manager. Pedestrian Gate - back corner of School for residents in Karaka School Lane - GC and LT to liaise. Board agreed to provide a safe access way	
3.2 Schoolhouse	GM - Electrician coming next week	

report	EB - Insulation will be up to standard when tenants move in or soon after Rental Agreement/Bond/Rent - EB to organise	
3.3 Finance report	Monthly financial report is taken as read. Tracking well to date Moved: GC Second: SH All in favour School Donations for 2022 - leave as it is for this year (esp due to current lockdown situations)	
3.4 Principal's report	Taken as read. Strategic dialogue and discussion undertaken as per above. SH discussed sections. Discussed HERO. SH discussed the COVID-19 Vaccination Order. Stormwater official approval email received. SP to organise for school to be washed during Xmas holidays, along with the school house	Thank you to JD and KT for coordinating the teacher aides and all the work they are doing. Hauora - SH and JD to coordinate
3.5 Personnel Report	See Principal's report	
3.6 Cultural Report	See Principal's report	
4. <u>Publicly Excluded Business</u> 4.1 Commercial Sensitivity (if required)	Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour	Time in: None Time Out:
4.2 Personnel (if required)	Motion: Motion that the public be excluded for Agenda Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel. All in favour	Time in: None Time Out:

5. <u>Meeting Closure</u>	Agenda Items:	
5.1 Next Meeting	29th November	
	GC thanked the staff for all their hard work	

Meeting Closed: 4.00pm

Next Meeting: 29th November 2021

Certified as a true and correct record:

Signed:  Dated: 10/12/21