



Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

3rd May 2021

Meeting Opened: 5.05pm

Present: Scott Penney (zoom), John Dyer, Emma Burn, Graham Coppock, Sarah Hynds, Lynne Fell, Gaylene Murdoch

Apologies: Tony Alatini

Visitors: Nil

Agenda Items	Discussion Points	Actions to be Taken
1. Administration		
1.1 Present	As Above	
1.2 Apologies	As Above	
1.3 Declaration of Interests	Nil	
1.4 Confirmation of Previous Minutes	March 2021 minutes Moved: GC Second: SH All in favor	Change time to start meetings 4.30pm

1.5 Confirmation of PEB Minutes	Moved: GC Second: SH All in favour	
1.8 Matters Arising: See previous minutes	<input type="checkbox"/> School House - EB contacted a Rental agency. Advised that rent should be around \$500pw. Also discussed Healthy Homes criteria	Conduct a Healthy Homes inspection EB
1.9 Correspondence	To be discussed: <ul style="list-style-type: none"> <input type="checkbox"/> Refer Principal's report <input type="checkbox"/> Hall hireage requests - decision made not to hire the hall out at this time 	
<u>2. Strategic Discussions & Decisions</u> 2.0 Decisions		
2.1 Policy Reviews	Protected Disclosure - leave as is Reporting to Parents - change to reflect not evenings, Visitors- leave as is	
2.2 Discussions	Stormwater - SP spoke to MOE, progress is finally being made. The new MoE property manager is looking into this issue actively. Options being presented from the report that was commissioned. Old playground removal - GC and JD to look at playground to work out what is involved in turning into a creative space Surplus school property - SH to investigate further SMS - investigating HERO as per principal report- SH will feedback when more is known	

2.3 Discussions		
2.4 E Motions		
3. <u>Monitoring</u> 3.1 Property & Health & Safety report	As per Principal's report Delays with engineering of shades, starting end of May/beg. June	
3.2 Schoolhouse report	As above	
3.3 Finance report	Monthly financial report is taken as read. Tracking well to date Moved: SH Second: EB All in favour The Board of Trustees approve the draft financial statements for audit Moved: SP Second: JD All in favour	
3.4 Principal's report	Taken as read. No questions. Strategic dialogue and discussion undertaken as per above.	
3.5 Personnel Report	See Principal's report	
3.6 Cultural Report	See Principal's report	
4. <u>Publicly Excluded Business</u> 4.1 Commercial Sensitivity (if required)	Motion: Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour	Time in: Time Out:

4.2 Personnel (if required)	Motion: GC Motion that the public be excluded for Agenda Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel. All in favour	Time in: 5.55 Time Out: 6.05
5. <u>Meeting Closure</u> 5.1 Next Meeting	Agenda Items: 28th June	Learner Data to share

Meeting Closed: 6.05pm

Next Meeting: 28th June

Certified as a true and correct record:

Signed: Dated: 28/6/21.....

