



# Karakā School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

Meeting Opened: 4.00pm 7.12.20

**Present:** Scott Penney, Graham Coppock, Emma Burn, Lynne Fell, Carla Cook, Gaylene Murdoch, Tony Alatini

**Apologies:** Sarah Hynds

**Visitors:** nil

Agenda Items	Discussion Points	Actions to be Taken
<b>1. Administration</b>		
1.1 Present	As Above	
1.2 Apologies	As Above	
1.3 Declaration of Interests	Nil	
1.4 Confirmation of Previous Minutes	October Moved: EB Second: TA All in favor	

<b>1.5 Matters Arising:</b> See previous minutes	<input type="checkbox"/> None	
<b>1.6 Correspondence</b>	To be discussed: <input type="checkbox"/> Wesley College exceptional request	All agree
<b>2. <u>Strategic Discussions &amp; Decisions</u></b>  <b>2.0 Discussion Points</b>	Stormwater: SP discussed.  Playground and Shading - Informed that this should still be going ahead. Reuse junior playground pieces where possible  Strategic Planning - Plan has gone to Sasha to put together. SH alongside leadership team will check this prior to printing  Health and Safety - Suggestion made to install a metal bar over door in caretakers shed due to break in.	SP to advise at further meetings          SP and CC to look at options for security during the Xmas break
<b>2.1 Policy Reviews</b>	3 Policies for the Board to review this term as per principals report	
<b>2.2 Decisions</b>	SP moved to appoint DW as Returning Officer for the Bi-election for Staff Trustee. Election date set for 31st March 2021	All agreed
<b>2.3 E Motions</b>	Nil	

<b>3. <u>Monitoring</u></b> <b>3.1 Property &amp; Health &amp; Safety report</b>	Property updates - as per Principal's report - discussed  Health & Safety Report - as per Principal's report - discussed  Progress and Achievement - Targets 2021 CC explained data. Target maths, writing and reading. PD for maths through Kahui ako. Target lower jundles for reading.	
<b>3.2 Schoolhouse report</b>	EB reports everything is good	EB to advise DW when last inspection took place
<b>3.3 Finance report</b>	Monthly financial report shows school is tracking with a surplus. Report taken as read.  Motion: The board moves to accept the draft budget Moved: SP Second: GC All in favor	
<b>3.4 Principal's report</b>	Taken as read. No questions. Strategic dialogue and discussion undertaken as per above.	
<b>3.5 Personnel Report</b>	New DP has been appointed. Induction has begun. Fully staffed for 2021. 2 letters of resignation read to BoT.	
<b>3.6 Cultural Report</b>	Hugely successful. Many emails of congratulations. Special mention to Carla, Kristeen and George as the core organising team. Very proud of learners who performed and those who welcomed and took care of schools.	
<b>4. <u>Publicly Excluded Business</u></b> <b>4.1 Commercial Sensitivity (if</b>	Motion: SP Motion that the public be excluded for Agenda Items for commercially sensitive items as per section 48 of the Local Government Official	Time in: n/a Time Out: n/a

required)	Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. All in favour	
<b>4.2 Personnel (if required)</b>	Motion: Motion that the public be excluded for Agenda Items for personnel as per Section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter relating to personnel. All in favour	Time in: 4.48pm Time Out: 5.00pm
<b>4.3</b>	Confirmation of PEB minutes (October meeting) Moved: SH Seconded: CC	
<b>5. <u>Meeting Closure</u></b>	Agenda Items:	
<b>5.1 Next Meeting</b>	22 February 2021	

Meeting Closed: 5.05pm

Next Meeting: 22 February 2021 - *Postponed to 15<sup>th</sup> March 2021*

Certified as a true and correct record:

Signed:  ..... Dated: *15/3/21* .....