



Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

Board of Trustees Meeting, Monday 2 December 2019
Meeting Opened: 5.00pm

Present: Gaylene Murdoch,, Sarah Hynds, Emma Burn, Lynne Fell, Graham Coppock

Apologies: Carla Cook, Scott Penney, Tony Alatini

Visitors: George Glover & Kristeen Pranglely

Agenda Items	Discussion Points	Actions to be Taken
1. Administration		
1.1 Present	As Above	
1.2 Apologies	As Above	
1.3 Declaration of Interests	Nil	
1.4 Confirmation of Previous Minutes	Moved: SH Second: GC All in favor	
1.5 Matters Arising:	<ul style="list-style-type: none"> <input type="checkbox"/> Norfolk Pines assessed - no imminent danger <input type="checkbox"/> AG Day funds - performing arts - money to Kapa Haka and Pasika for costuming organised <input type="checkbox"/> Zoning letter to MoE sent - no response 	SH to phone Lecister regarding no response from MoE

	<p>Arising from Special Meeting</p> <ul style="list-style-type: none"> ❑ Zoning letter sent to Paerata School Board of Trustees 	
1.6 Correspondence	<p>To be discussed:</p> <ul style="list-style-type: none"> ❑ Paerata School - Zoning letter - discussed at special meeting - letter sent rejecting ❑ Letter out to MoE - no response ❑ Skool Loop Ap - free to schools - paid for through advertising - do we want a demonstration? 	To look into skool loop in the new year
<p>2. <u>Strategic Discussions & Decisions</u></p> <p>2.0 Discussion Points</p>	<ul style="list-style-type: none"> ❑ Proposed overseas cultural trip. GG and KP presented their proposal to expose senior members of our Kapa Haka to an overseas cultural trip. The BoT thanks both GG and KP for their research and their enthusiasm to provide our learners with a unique experience. The BoT will discuss this further, undertake their own research and will let GG and KP know as soon as possible. 	Review International Travel Policy
2.1 Decisions	<p>Motions:</p> <p>SH moves that the draft budget for 2020 is approved. Seconded: GC All in favor - carried</p> <p>A decision at a special meeting saw a Zoning letter drafted, sent for BoT approval and then hand delivered to Paerata School.</p>	
2.2 E Motions	N/A	

3. <u>Monitoring</u> 3.1 Property & Health & Safety report	See Principal's Report	
3.2 Schoolhouse report	n/a	
3.3 Finance report	Financial reports as per folder. Taken as read.	
3.4 Principal's report	Taken as read. Strategic dialogue and discussion undertaken as per above.	
3.5 Personnel Report	Staffing - as per Principal's report.	
3.6 Curriculum, Progress & Achievement Report	EoY Data and tracking towards targets was presented. Using the 2019 EoY data and discussion document the board has set the following targets for the 2020 school year: <ol style="list-style-type: none"> 1. Reading - Males 2. Writing - Maori/Pacifica and Year 5 and 6 cohort 3. Mathematics - Whole School 	
4. <u>Publicly Excluded Business</u> 4.1 Commercial Sensitivity (if required)	Motion: Motion that the public be excluded for Agenda Items in correspondence section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity. Moved: Seconded: All in favor	In: Out:
4.2 Personnel (if required)	Motion: Motion that the public be excluded for Agenda Items in correspondence section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of personnel.	In: Out:

	Moved: Seconded: All in favor	
5. <u>Meeting Closure</u> 5.1 Next Meeting	Student Led Conferences - look into terms for these to be held in 2020 TBC	

Meeting Closed: 6.02pm

Next Meeting: 2020 TBC

Certified as a true and correct record

Signed:  Dated: 2.3.20