

Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

"Ka whangaia, ka tupu, ka puawai."

Board of Trustees Meeting, Tuesday 29 October 2019

Meeting Opened: 5.05pm

Present: Gaylene Murdoch, Carla Cook, Sarah Hynds, Emma Burn, Scott Penney, Tony Alatini, Lynne Fell, Graham Coppock

Apologies:

Visitors:

Agenda Items	Discussion Points	Actions to be Taken
1. <u>Administration</u>		
1.1 Present	As Above	
1.2 Apologies	As Above	
1.3 Declaration of Interests	Nil	
1.4 Confirmation of Previous Minutes	Moved: SP Second: SH All in favor	
1.5 Matters Arising: See Action Plan	<input type="checkbox"/>	

<p>1.6 Correspondence</p>	<p>To be discussed:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Counties Manukau Health - Water Only. Discussed. Leave at this stage. We actively promote and educate. <input type="checkbox"/> NZSTA - ToD - guidelines received. Board agree. <input type="checkbox"/> Auckland Council - Resource Consent Compliance. See Principals report. <input type="checkbox"/> Rock Shop - microphones, quote received. GM to look at prices for outside portable sound systems <input type="checkbox"/> PTA - Defibrillator. SH presented letter received. 	<p>SH moved that we purchase 4 headset microphones as per quote received from Rock Shop. Seconded: GC. All agreed</p> <p>SH moved that the school purchases an AED - Not carried. SP will organise a key to Karaka Sports Park which has an AED on site.</p>
<p>2. Strategic Discussions & Decisions</p> <p>2.0 Discussion Points</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Storm Water Update - apply for funding once project has started, on Karaka School site. SH would like something in writing from the MOE. Awaiting further information from Jennifer (Watershed) <input type="checkbox"/> Property Updates - Block 2 upgrade, storage in a container of class resources. SH and CC to investigate options for storage container <input type="checkbox"/> Zoning - as per Principals report. <input type="checkbox"/> Budget - review and compare figures. Suggestion - target Kapa Haka and Pasifika for performing arts. SH to discuss with relevant parties. 	<p>SH moved to write a letter to MOE. All agreed</p> <p>Any questions to SH</p>
<p>2.1 Decisions</p>	<p>Motions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Trees - regular maintenance, per annum <input type="checkbox"/> Norfolk Pines - Arbor Consultant quotes required to ascertain viability of trees <input type="checkbox"/> Zoning Letter 	<p>Consensus</p>

2.2 E Motions	N/A	
3. <u>Monitoring</u>		
3.1 Property & Health & Safety report	See Principal's Report	
3.2 Schoolhouse report	Inspection completed, no concerns	
3.3 Finance report	Financial reports as per folder. Taken as read.	
3.4 Principal's report	Taken as read. Strategic dialogue and discussion undertaken as per above.	
3.5 Personnel Report	Staffing - as per Principal's report.	
3.6 Curriculum, Progress & Achievement Report	No reports this month	
4. <u>Publicly Excluded Business</u>		
4.1 Commercial Sensitivity (if required)	<p>Motion: Motion that the public be excluded for Agenda Items in correspondence section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of commercial sensitivity.</p> <p>Moved: Seconded: All in favor</p>	<p>In: Out:</p>
4.2 Personnel (if required)	<p>Motion: Motion that the public be excluded for Agenda Items in correspondence section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of personnel.</p> <p>Moved: SH Seconded: GM All in favor - carried</p>	<p>In: 6.11pm Out: 6.18pm</p>

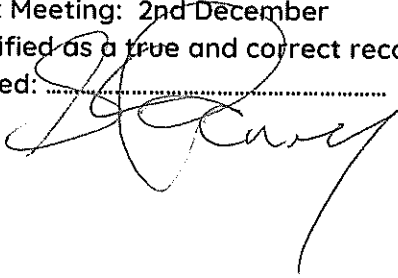
5. <u>Meeting Closure</u>		
5.1 Next Meeting	2nd December	

Meeting Closed: 6.26pm

Next Meeting: 2nd December

Certified as a true and correct record

Signed: Dated: 5/12/2019

A handwritten signature in cursive script, appearing to read 'J. Casey', written over the signature line.