



# Karakaka School

EMBRACING LEARNING. BUILDING RESILIENCE. ACHIEVING EXCELLENCE.

“Ka whangaia, ka tupu, ka puawai.”

Board of Trustees Meeting, Monday 12 August 2019

Meeting Opened 5.08pm

**Present:** Gaylene Murdoch, Carla Cook, Sarah Hynds, Graham Coppock, Emma Burn, Lynne Fell

**Apologies:** Tony Alatini, Scott Penney

**Visitors:** nil

Agenda Items	Discussion Points	Actions to be Taken
<b>1. Administration</b>		
1.1 Present	As Above	
1.2 Apologies	As Above	
1.3 Declaration of Interests	Nil	
1.4 Confirmation of Previous Minutes	Moved: CC Second: SH All in favor	
1.5 Matters Arising: See Action Plan	<input type="checkbox"/> Guttering - Now been cleaned	
1.6 Correspondence	To be discussed: <input type="checkbox"/> Minister of Education - Learning Support,	

	<p>our area does not qualify for one</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Draft ERO Report - everyone pleased</li> <li><input type="checkbox"/> Personnel Letter (PEB)</li> <li><input type="checkbox"/> Wastewater - S3 annual report required, Aqualab needs to do testing and then will be sent off to Council for consent compliance</li> </ul>	SP to sign
<p><b>2. Strategic Discussions &amp; Decisions</b></p> <p><b>2.0 Discussion Points</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Storm Water - Leister (Property Advisor from MOE), GC and SP had a meeting.</li> <li><input type="checkbox"/> Property - roof (Juniors) and internal upgrades. Hope to have roof work done in October holidays. Upgrades over Christmas holidays.</li> <li><input type="checkbox"/> Roof - cleaning of some over Christmas holidays to remove lichen</li> <li><input type="checkbox"/> Curriculum Progress &amp; Achievement - assessing tracking, lots of practice in the classroom, testing and strategies.</li> </ul>	<p>Agreed to empty trough. SH, SP, GC to meet to discuss.</p> <p>Budget for this</p>
<p><b>2.1 Decisions</b></p>	<p><b>Motions:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Draft ERO Report</li> </ul> <p>SH moves that the Draft ERO report be accepted with the one amendment to change the word respond to respect.</p> <p>Moved: SH Second: GC All in favor</p>	
<p><b>2.2 E Motions</b></p>	N/A	
<p><b>3. Monitoring</b></p> <p><b>3.1 Property &amp; Health &amp; Safety report</b></p>	See Principal's Report	
<p><b>3.2 Schoolhouse report</b></p>	Check gutters have been cleaned	
<p><b>3.3 Finance report</b></p>	Financial reports as per folder. Taken as read.	

3.4 Principal's report	Taken as read. Strategic dialogue and discussion undertaken as per above.	
3.5 Personnel Report	Matter for Discussion in PEB	
3.6 Curriculum, Progress & Achievement Report	<b>Tracking Progress Against Targets</b> - Prepared by CC. Discussed. <b>Mid Year Data R/W/M</b> - Prepared by SH. Discussed <b>Learner Led Conferences</b> - Prepared by SH. Discussed	
4. <u>Publicly Excluded Business</u> 4.1 Commercial Sensitivity (if required)		
4.2 Personnel (if required)	Motion: EB Motion that the public be excluded for Agenda Items in correspondence section 48 of the Local Government Official Information and Meeting Act. The reason being to discuss a matter of personnel. All in favour - carried  Moved: EB Seconded: CC All in favor - carried	
5. <u>Meeting Closure</u> 5.1 Next Meeting		

Meeting Closed: 6.15pm

Next Meeting: Monday 16th September

Certified as a true and correct record

Signed: ..... Dated: 20-9-19.....